

Sponsorship Contract

Terms and Conditions

Please read the following terms and conditions, and initial next to each line to acknowledge each statement.

I understand and agree to the following:

- _____ If my company currently has an outstanding balance for previous sponsorship opportunities purchased, I am not guaranteed first option of those same opportunities.
- _____ Sponsorships are limited and will be honored by the Chamber's receipt of a signed agreement form.
- _____ Sponsorships will be invoiced beginning January 1, 2018, and are due **30 days net** (with the exception of 2017 Jingle Bells Sweepstakes participants, *Commerce*, and *Annual Report* ads).
- _____ 2017 Jingle Bells Sweepstakes participants, *Commerce*, and *Annual Report* ads will be invoiced immediately and are due **30 days net**.
- _____ Failure to submit artwork by deadlines may result in forfeiture of opportunity, and I will still be responsible for payment.
- _____ Chamber staff does not provide graphic design assistance other than providing ad specifications such as size, resolution, etc. It is incumbent upon the sponsor/advertiser to provide artwork.
- _____ Any payment plan must be pre-approved and arranged with the Chamber's Vice President and COO, Deann McKeever. I can contact her by calling (405) 372-5573 or emailing her at deann@stillwaterchamber.org. I understand that my account must be in good standing for approval.

I have read and agree to the above terms and conditions. By signing below, I acknowledge that I am authorized to make business decisions on behalf of my organization.

Signature

Date

Company

Title

Sponsorship Agreement Form, page 1

Business Information

Company _____

Authorized Representative _____

Date _____

Annual Event Programs

Awards Gala	_____	\$
Agricultural Program Sponsor	_____	\$
Golf Classic	_____	\$
Picnic in the Park	_____	\$
Economic Summit	_____	\$
Mayoral State of the City	_____	\$
2017 Jingle Bells Sweepstakes	_____	\$
2018 Jingle Bells Sweepstakes	_____	\$
'17 & '18 Jingle Bells Sweepstakes	_____	\$
Transformation U	_____	\$

Member Programs

Business@Lunch	_____	\$
Women's Professional Council	_____	\$
Business After Hours	_____	\$
Manufacturer's Council	_____	\$
Legislative Forum	_____	\$
Legislative Luncheon	_____	\$
President's Twelve@12	_____	\$
Preferred Membership	_____	\$
Total Resource Campaign	_____	\$

Workforce Development

Leadership Stillwater	_____	\$
Leadercast and Leadercast Women	_____	\$

****Do you have a marketing employee that we should be in communication with when it comes time for your sponsored event or print publication advertisement?****

Employee Name: _____

Employee Email: _____

All commitment forms must be submitted either by delivering to the Chamber office at 409 S. Main St., fax (405.372.4316), or scanned and emailed to deann@stillwaterchamber.org.

Chamber Representative

Total Page 1: \$ _____

Total Due Front and Back:

\$ _____

Special Instructions:

Company Rep Signature:

I agree to the total price above and understand failure to pay in a timely manner may result in forfeiture of sponsorship opportunities.



Sponsorship Agreement Form, page 2

Company _____

Young Professionals

Young Professionals of Stillwater	_____	\$ _____
YPS Coffee & Conversation	_____	\$ _____
YPS Lunch & Learn	_____	\$ _____
YPS Networking Night	_____	\$ _____
YPS Emerging Leaders	_____	\$ _____
YPS Family Fest	_____	\$ _____
YPS Social Scramble	_____	\$ _____

Digital Marketing

Chamber Website	_____	\$ _____
eNews	_____	\$ _____
Social Media	_____	\$ _____
Member to Member Broadcast	_____	\$ _____
Digital Lobby Display	_____	\$ _____

Publications & Marketing

Annual Report	_____	\$ _____
Commerce Magazine	_____	\$ _____
Membership Manual	_____	\$ _____
Legislative Agenda	_____	\$ _____
Events Postcard	_____	\$ _____
New Resident Welcome Letter	_____	\$ _____
Newcomer's Guide	_____	\$ _____

Page 2 Total:

\$ _____

Company Rep Signature:

I agree to the total price above and understand failure to pay in a timely manner may result in forfeiture of sponsorship opportunities.

****Do you have a marketing employee that we should be in communication with when it comes time for your sponsored event or print publication advertisement?****

Employee Name: _____

Employee Email: _____